



कर्मचारी राज्य बीमा निगम  
EMPLOYEES' STATE INSURANCE CORPORATION  
श्रम एवं रोजगार मंत्रालय, भारत सरकार  
MINISTRY OF LABOUR & EMPLOYMENT  
GOVT. OF INDIA

क्षेत्रीय कार्यालय REGIONAL OFFICE  
पंचदीप भवन PANCHDEEP BHAWAN  
पूर्वोत्तर क्षेत्र NORTH EAST REGION  
बामुनीमैदाम, गुवाहाटी-781021 BAMUNIMAIDAM GUWAHATI-781021  
ई-मेल / Email : rd-assam@esic.in  
फोन / Phone : 0361- 2550357  
फैक्स /Fax : 0361- 2650522  
वैबसाइट /Website : [www.esicner.in](http://www.esicner.in) / [www.esic.nic.in](http://www.esic.nic.in)

File No: 43-E.11/14/82-PR

Date:15.06.2016

### **NOTICE INVITING E-TENDER**

#### **The Organization**

The Employees State Insurance Corporation, a statutory body under the Ministry of Labour and Employment, Govt. of India having its Head Qtrs. at New Delhi and Regional Office, NE Region at the address mentioned above, provides Social Security coverage to workers employed in factories and establishments including "Shops", Petrol Pumps, LPG Agencies, Cinema theatres, Newspapers Establishments, Motor Transport Establishments, Hotels and Restaurants, Private Educational and Medical Institutions, Construction agencies etc. situated within geographical areas in the NE States.

List of Geographical areas in the North Eastern States where the scheme is in force is given at Annexure-V (**Schedule-I**). Workers employed in all such factories and establishments situated within the implemented areas are coverable under the ESI Act.

#### **Scope of work**

1. It has now been decided to conduct a pre-implementation survey in all the 98 districts of the 7 (seven) North Eastern States (excluding Sikkim), including the non implemented areas given at Annexure-V [**Schedule-I & Schedule-II**] under the ESI Act, to find out the number of potentially coverable factories and establishments including "Shops", Petrol Pumps, LPG Agencies, Cinema theatres, Newspapers Establishments, Motor Transport Establishments, Hotels and Restaurants, Private Educational and Medical Institutions, Construction agencies etc. in these areas, by engaging an experienced agency for conducting such surveys. The potentially coverable factories/establishments shall be the factories/establishments where 5 (five) or more persons have been engaged in any day in a year. In other words, factories/establishments employing less than 5 (five) shall not be surveyed. The goal of the survey is to collect specific information as per pro-forma in **Annexure-II**. The surveys will be carried out in the areas which have been identified in **Annexure-III**.

2. For the purpose of survey, the successful agency would be required to visit the offices of district Industries Centre, District Education Officer, District Labour Officer, etc. for obtaining preliminary

information about coverable factories and establishments within the district and share such information with the Regional Office, NE Region. This Preliminary work is to be finished within 1 week of award of work.

3. Interested specialized agencies having prior experience in such work may submit their bids in the Performa at **Annexure-I** for the work to the Regional Office at the above address on or before **29/06/2016** by **12.00** Noon and the Technical Bid will be opened on **29/06/2016 at 3.00P.M.** Opening of Financial Bid of the qualified Technical Bidders will be communicated at a later stage.
4. The tender document can be downloaded from [www.esic.nic.in](http://www.esic.nic.in), [www.esicner.in](http://www.esicner.in), and from Central Public Procurement Portal [eprocure.gov.in](http://eprocure.gov.in) and <https://esic.eproc.in> from 14.06.2016 to 29.06.2016

#### **TERMS & CONDITIONS:**

1. The survey is to be completed within a period of 60 (sixty) days from the date of receipt of work order.
2. The information desired in respect to the surveyed factory/establishment/institution must be furnished in the given Performa. Incomplete survey report will not be accepted.
3. The reports of survey conducted must be submitted **WEEKLY** to Inspection & Co-ordination Branch with a summary in the pro-forma at **Annexure -IV**. In addition to this, the reports should be in the following two categories:
  - a) First category – All reports containing number of employees 10 (ten) and above.
  - b) Second category – All reports containing number of employees above 5 (five) and below 10 (ten).
4. The personnel deployed by survey agency shall not make any assurance/promise outside the scope of the survey task, such as issuance of code number, delivery of any kind of the benefits, financial or otherwise to the employees, any sort of subsidy/grant, etc. and must not solicit any money or favour from the units surveyed. Any personnel engaged by the survey agency shall not claim any type of employment from E.S.I.C.
5. Any Officer/Official of E.S.I.C., authorized by the Regional Director in his behalf, may at any point of time during the survey, cross check or scrutinize the survey work conducted by the survey agency. Any sort of non co-operation may lead to termination of the contract or forfeiture of performance guarantee.
6. Entire data collected during the survey would be treated as confidential and shall not be released except to the E.S.I.C. All documents, reports, information, data collected and collated will be the property of the E.S.I.C. and shall not be shared by the agency with any third party. E.S.I.C. shall be at liberty to use the data for any purpose whatsoever.
7. Rates may be quoted per complete survey report submitted and accepted by E.S.I.C. authorities. The rates quoted shall be inclusive of all costs and taxes. The rate would remain firm during the period of performance and variation of taxes, if any, or imposition of new tax within the period of performance, shall be borne by the agency. The rate may be quoted in figures, as well as in words and in case of difference, the rate in words shall be treated as correct and binding. No other payment on any other account, such as TA/DA, stationery cost, communication cost, etc. shall be made by E.S.I.C., other than the rates quoted for per survey report. Risk/Threat to the lives of staff engaged by agency including other contingent risks shall be the sole liability of the agency.
8. Tender form shall be completed in all respects. Incomplete tender or tenders without E.M.D. shall be treated as invalid.
9. **Fraud and Corruption:** The Bidders shall observe the highest standard of ethics during the procurement and execution of contract. In pursuit of this, he should not observe any of the following:
  - a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
  - b) "Fraudulent practice" means any misrepresentation or omission of facts in order to influence a procurement process of the execution of a contract;
  - c) "Collusive practice" means a scheme of arrangement between two or more Bidders, with or without the knowledge of the borrower, designed to establish bid prices at artificial, no competitive levels;
  - d) "Coercive practice" means harming or threatening to harm, directly or indirectly, person or their property to influence their participation in the procurement process or affect the execution of contract. The competent Authority will reject a proposal for award if it determines that the Bidder

recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practice in competing for the Contract in question.

10. The selection of the agency will be at the sole discretion of the competent authority who reserves its right to accept or reject any or all the proposals without assigning any reason thereof.
11. **Cost of Tender:** EMD amounting to Rs. 25,000/- by means of a DD, drawn on a Nationalized Bank in favour of E.S.I.C. Fund Account No. 1. Without EMD, the bid would not be considered. The successful bidder would also have to submit Performance Guarantee (PG) amounting to 5% of the bid value (i.e. the rate quoted multiplied by 10,000, i.e. the expected number of surveys) by means of a DD, drawn on a Nationalized Bank, within five working days of receipt of acceptance of the bid. On submission of PG, EMD will be refunded. EMD would stand forfeited if any incorrect information is submitted in the Technical Bid or if any bidder tries to influence the award of tender or withdraws proposal before final award. The tenure of PG shall be six months from the last date of submission of all documents of the complete survey. The EMD shall be refunded without interest.
12. The E.S.I.C. reserves the right to accept or reject any proposal and to annul the tender at any time prior to award of work order, without incurring any liability to the affected bidder(s).
13. Copies of the following document are to be submitted along with the bids:
  - a) Valid Trade Licence from appropriate authorities.
  - b) Latest proof of statutory compliance of E.P.F., E.S.I. etc., if applicable.
  - c) PAN/Voter Card etc. of the proprietor/firm.
  - d) Proof of at least two survey work done on behalf of Govt/PSU/Corporate Organisation within the last two years along with satisfactory completion certificate.
  - e) Service Tax registration number.
  - f) Audited Balance Sheet of 2013-14 & 2014-15.
14. The rate may be quoted in terms of per survey report submitted (complete & accepted by ESIC Authorities). The rate to be quoted in figures & words.
15. Last date of submission of quotation **29/06/2016, 12:00 Noon.**
16. Interested agencies can make enquiries/seek necessary clarification/details by visiting Inspection & Co-ordination Branch of Regional Office at the above address between **2.00 P.M. and 5.00 P.M. between 22/06/2016 to 24/06/2016.**
17. Scope of the work may be enlarged/reduced as per the discretion of the Competent Authority.
18. In case of dispute, the Regional Director, ESIC NER decision will be final.
19. For misleading/false information in a single survey report, a penalty of an amount equivalent to the rate quoted per survey report shall be levied in addition to non-payment of any amount in respect of every such defective report.
20. For any misleading/false information in more than 2% of the total survey reports submitted per district, a penalty of an amount equivalent to 5 times of the rate per survey report in respect of every such defective report plus forfeiture of the performance guarantee.
21. Delay in submission of weekly information: No penalty if the delay is less than 3 days. If the delay is more than 3 days, 5% of the value of delayed survey reports. If the delay is more than 7 days, 10% of the value of delayed survey reports.

**REGIONAL DIRECTOR**

## Important Instructions for Vendors

All vendors/contractors are required to procure Class-UIB Digital Signature Certificate (CDSC) with Both DSC Components i.e. Signing & Encryption to participate in the E- Tenders.

Vendor should get registered at <https://esic.eproc.in> by paying Annual Registration Charges of Rs. 2000/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. Uptron Powertronics Ltd. payable at Ghaziabad.

Vendor also needs to submit Bid Processing Fee charges of Rs. 4500/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. Uptron Powertronics Ltd. payable at Ghaziabad for participating in the Tender.

Vendor needs to submit the Demand Draft of Annual Registration Charges and Bid Processing Fee at the below mentioned Registered Address for approval of Registration and successful submission of Tender, failing which, the vendor will not be able to participate in the e-tender. Along with the Demand Drafts, Vendor needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, Payment towards ESIC Registration Charges (Mention User ID) and ESIC Bid Processing Fees (Mention the Tender ID and Tender Title) at the below mentioned address:


UptronPowertronics Ltd.  
S-53 to 58, Site - IV,  
Sahibabad, Ghaziabad (V.P.) - 201010

The Vendor also needs to mention his Company Name, Address, User ID, Payment towards ESIC Registration Charges (at the back-side of Demand Draft of Rs. 2000) and ESIC Bid Processing Fees mentioning the Tender ID and Tender Title (at the back-side of Demand Draft of Rs. 4500).

Vendors also need to send the scanned copies of Demand Drafts at [ashish.goel@uplauctions.com](mailto:ashish.goel@uplauctions.com) mentioning their Company Name, Address and User ID for Approval of Registration, and Tender ID and Tender Title for Approval of Bid Processing Fees.

### Helpdesk Numbers

Name	E-Mail	Phone Numbers
1. Ms. Anjali Thombare	<a href="mailto:anjali.thombare@uplauctions.com">anjali.thombare@uplauctions.com</a>	+91-022-66865600/10/11
2. Mr. Nimesh Bhardwaj	<a href="mailto:nimesh.bhardwaj@uplauctions.com">nimesh.bhardwaj@uplauctions.com</a>	+91-0124-43020351 +91-9310527400
3. Mr. Ashish Goel	<a href="mailto:ashish.goel@uplauctions.com">ashish.goel@uplauctions.com</a>	+91-0124-43020341 +91-9818820646
4. Mr. Mayank Gupta (For Payment Related Queries only)	<a href="mailto:mayank@uplauctions.com">mayank@uplauctions.com</a>	+91-9716528440

 <p>कर्मचारी राज्य बीमा निगम EMPLOYEES' STATE INSURANCE CORPORATION श्रम एवं रोजगार मंत्रालय, भारत सरकार MINISTRY OF LABOUR &amp; EMPLOYMENT GOVT. OF INDIA</p>	<p>क्षेत्रीय कार्यालय REGIONAL OFFICE पंचदीप भवन PANCHDEEP BHAWAN पूर्वोत्तर क्षेत्र NORTH EAST REGION बामुनीमैदाम, गुवाहाटी-781021 BAMUNIMAIDAM GUWAHATI-781021 ई-मेल / Email : rd-ner@esicner.in फोन / Phone : 0361- 2550357 फैक्स /Fax : 0361- 2650522 वैबसाइट /Website : <a href="http://www.esicner.in">www.esicner.in</a> / <a href="http://www.esic.nic.in">www.esic.nic.in</a></p>
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### PROFORMA

1. Name of the Organisation (Certificate of enlistment or any other documentary proof to be attached):  
\_\_\_\_\_
2. Registered address (Address proof to be furnished):  
\_\_\_\_\_  
\_\_\_\_\_
3. Contact No. \_\_\_\_\_  
Fax No. \_\_\_\_\_  
E-mail ID \_\_\_\_\_
4. Nature of activity (Attach relevant documents):  
\_\_\_\_\_  
\_\_\_\_\_
5. Name of owner/occupier:  
\_\_\_\_\_
6. Permanent Account Number(PAN):  
\_\_\_\_\_
7. Service Tax Registration Number:  
\_\_\_\_\_
8. EPFO Registration Number (If any):  
\_\_\_\_\_

9. ESIC Code Number (If any):

\_\_\_\_\_

10. Annual Turnover for 2013-14 & 2014-15:

Rs. \_\_\_\_\_

11. Name of organisation on behalf of whom survey work done in last two year with brief description of work done.(attach work order & completion certificate):

\_\_\_\_\_

12. Brief description on the method proposed to be employed for the survey:

\_\_\_\_\_

13. State whether the firm is having the capacity/team to complete the total work within 60 days from receipt of work order:

\_\_\_\_\_

14. Rate for every completed survey(in figure and words)


Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ )

Date \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Rubber Stamp (Seal) \_\_\_\_\_

 <p>कर्मचारी राज्य बीमा निगम EMPLOYEES' STATE INSURANCE CORPORATION श्रम एवं रोजगार मंत्रालय, भारत सरकार MINISTRY OF LABOUR &amp; EMPLOYMENT GOVT. OF INDIA</p>	<p>क्षेत्रीय कार्यालय REGIONAL OFFICE पंचदीप भवन PANCHDEEP BHAWAN पूर्वोत्तर क्षेत्र NORTH EAST REGION बामुनीमैदाम, गुवाहाटी-781021 BAMUNIMAIDAM GUWAHATI-781021 ई-मेल / Email : rd-ner@esicner.in फोन / Phone : 0361- 2550357 फैक्स /Fax : 0361- 2650522 वैबसाइट /Website : <a href="http://www.esicner.in">www.esicner.in</a> / <a href="http://www.esic.nic.in">www.esic.nic.in</a></p>
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PHASE-I / PHASE-II [Tick whichever applicable]

First Category / Second Category [Tick whichever applicable]

### PRELIMINARY SURVEY REPORT

SL. NO. ....

DATE:.....

STATE: .....

DISTRICT: .....

AREA/SUB-DIVISION: .....

MOUJA: .....

JL NO.: .....

P.S: .....

PIN CODE:

1. Name of the Factory/Establishment: .....
2. Complete Postal Address: .....
3. a) Nearest Railway Station & Distance from the unit.....  
b) Nearest Bus Stop & distance from the unit.....
4. a) Name of the Proprietor/Partner/Occupier/Owner:.....  
b) Contact No: ..... Email-Id: .....
5. Person in Charge/Contacted:  
a) Name & Designation: .....
- b) Contact No. (Mob): .....
- c) E-mail ID: .....
6. Exact Nature of Business:
7. Number of employees as on ...../...../..... (DD/MM/YEAR) (Including regular employees/casual employees/contractual employees/part time):.....
8. Details of branch offices/head offices/sales offices etc.:  
a) Address:.....  
b) Number of employees:.....  
c) Person-in-charge:.....  
d) Phone No.:.....
9. Medical facilities (Govt./Private) available nearby: *To be submitted in the attached pro-forma, 1 report For 1 area of a district.*

The above information has been collected from records of the employer, viz. \_\_\_\_\_ /  
Verbally from the person contacted at Sl. 5 above.

***INFROMATION RELATING TO QUERY No: 9 OF ANNEXURE - II***

NAME OF THE DISTRICT :

NAME OF THE TOWN :

NAME OF THE AREA / LOCATION :

<b>SL</b>	<b>NAME OF THE FACILITY</b>	<b>GOVT / PRIVATE</b>	<b>ADDRESS E-MAIL CONTACT No</b>	<b>NAME OF THE NODAL OFFICER / CONTACT No / E-MAIL</b>



**Inspection & Co-ordination Branch**  
**E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>ARUNACHAL PRADESH</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	Papum Pare	Yupia and other areas falling under Papum Pare District
2	Anjaw	Hawai and other areas falling under Anjaw District
3	Changlang	Changlang and other areas falling under Changlang District
4	East Kameng	Seppa and other areas falling under East Kameng District
5	East Siang	Pasighat and other areas falling under East Siang District
6	Lohit	Tezu and other areas falling under Lohit District
7	Longding	Longding and other areas falling under Longding District
8	Lower Subansiri	Ziro and other areas falling under Lower Subansiri District
9	Tawang	Tawang Town and other areas falling under Tawang District
10	Tirap	Khonsa and other areas falling under Tirap District
11	Lower Diwang Valley	Roing and other areas falling under Lower Diwang Valley District
12	Upper Siang	Yingkiong and other areas falling under Upper Siang District
13	Upper Subansiri	Daporijo and other areas falling under Upper Subansiri District
14	West Kameng	Bomdila and other areas falling under West Kameng District
15	West Siang	Along and other areas falling under West Siang District
16	Upper Dibang Valley	Anini and other areas falling under Upper Dibang Valley District
17	Kurung Kumey	Koloriang and other areas falling under Kurung Kumey District
18	Namsai	Namsai and other areas falling under Namsai District

**Inspection & Co-ordination Branch**  
**E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>ASSAM</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	Bongaigaon	Other than implemented areas of Bongaigaon Municipal Area
2	Cachar	Other than implemented areas of Silchar Municipal Corporation
3	Dhubri	Other than implemented areas of Dhubri Municipal Area
4	Dibrugarh	Other than implemented areas of Dibrugarh Municipal Area
5	Golgahat	Other than implemented areas of Numaligarh Revenue Villages
6	Jorhat	Other than implemented areas of Jorhat Town under Revenue Villages
7	Kamrup Metropolitan	Other than implemented areas of Kamrup Municipal Areas
8	Kamrup Rural	Other than implemented areas of Amingaon Municipal Area
9	Morigaon	Other than implemented areas of Jagiroad Municipal Area
10	Nagaon	Other than implemented areas of Nagaon Municipal Area
11	Sonitpur	Other than implemented areas of Tezpur Municipal Area
12	Tinsukia	Other than implemented areas of Digboi Town Committee, Tinsukia Municipal Areas, Doomdooma Town, Duliajan including Revenue Villages, Ledo, Makum, Margherita,
13	Baksa	Mushalpur and other areas falling under Baksa District
14	Barpeta	Barpeta Town and other areas falling under Barpeta District
15	Chirang	Chirang and other areas falling under Chirang District
16	Darrang	Mangaldai and other areas falling under Darrang District
17	Dhemaji	Dhemaji and other areas falling under Dhemaji District
18	Dima Haso	Haflong and other areas falling under Dima Haso District
19	Goalpara	Goalpara and other areas falling under Goalpara District
20	Hailakandi	Hailakandi and other areas falling under Hailakandi District
21	Karbi Anglong	Diphu and other areas falling under Karbi Anglong District
22	Karimganj	Karimganj and other areas falling under Karimganj District
23	Kokrajhar	Kokrajhar and other areas falling under Kokrajhar District
24	Lakhimpur	North Lakhimpur and other areas falling under Lakhimpur District
25	Nalbari	Nalbari and other areas falling under Nalbari District
26	Sibsagar	Sibsagar and other areas falling under Sibsaagar District
27	Udalguri	Udalguri and other areas falling under Udalguri District
28	West Karbi Anglong	West Karbi Anglong and other areas falling under the District
29	Hojai	Hojai and other areas falling under Hojai District
30	Charaideo	Charaideo and other areas falling under Charaideo District
31	South Salmara	South Salmara and other areas falling under South Salmara District

32	Biswanath	Biswanath and other areas falling under Biswanath District
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**ANNEXURE-III**

**Inspection & Co-ordination Branch  
E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>MEGHALAYA</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	East Khasi Hills District	Other than Shillong Municipal Areas
2	Ri-bhoi	Other than Byrnihat Revenue Circle
3	West Jaintia Hills	Jowai and other areas falling under West Jaintia Hills District
4	East Jaintia Hills	Khliehriat and other areas falling under East Jaintia Hills District
5	West Khasi Hills	Nongstoin and other areas falling under West Khasi Hills District
6	South West Khasi Hills	Mawkyrwat and other areas falling under South West Khasi Hills District
7	Ri-bhoi	Nongpoh and other areas falling under Ri-bhoi District
8	North Garo Hills	Resubelpara and other areas falling under North Garo Hills District
9	East Garo Hills	Williamnagar and other areas falling under East Garo Hills District
10	South Garo Hills	Baghmara and other areas falling under South Garo Hills District
11	West Garo Hills	Tura and other areas falling under West Garo Hills District
12	South West Garo Hills	Ampati and other areas falling under South West Garo Hills District

**Inspection & Co-ordination Branch**  
**E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>MANIPUR</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	Imphal East	Imphal Municipal Area and other areas falling under Imphal East District
2	Imphal West	Imphal Municipal Area and other areas falling under Imphal West District
3	Bishnupur	Bishnupur and other areas falling under Bishnupur District
4	Chandel	Chandel and other areas falling under Chandel District
5	Churachandpur	Churachandpur and other areas falling under Churachandpur Hills District
6	Senapati	Senapati and other areas falling under Senapati District
7	Tamenglong	Tamenglong and other areas falling under Tamenglong District
8	Thoubal	Thoubal and other areas falling under Thoubal District
9	Ukhrul	Ukhrul and other areas falling under Ukhrul Hills District

**Inspection & Co-ordination Branch  
E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>MIZORAM</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	Aizawl	Other than implemented areas of Aizawl Municipal Area
2	Kolasib	Kolasib and other areas falling under Kolasib District
3	Lawngtlai	Lawngtlai and other areas falling under Lawngtlai District
4	Lunglei	Lunglei and other areas falling under Lunglei District
5	Mamit	Mamit and other areas falling under Mamit District
6	Saiha	Saiha and other areas falling under Saiha District
7	Serchhip	Serchhip and other areas falling under Serchhip District
8	Champhai	Champhai and other areas falling under Champhai District

**Inspection & Co-ordination Branch  
E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>NAGALAND</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	Dimapur	Other than implemented areas of Dimapur District
2	Kohima	Kohima and other areas falling under Kohima District
3	Mokokchung	Mokokchung and other areas falling under Mokokchung District
4	Wokha	Wokha and other areas falling under Wokha District
5	Peren	Peren and other areas falling under Peren District
6	Phek	Phek and other areas falling under Phek District
7	Tuensang	Tuensang and other areas falling under Tuensang District
8	Longleng	Longleng and other areas falling under Longleng District
9	Zunheboto	Zunheboto and other areas falling under Zunheboto District
10	Kiphire	Kiphire and other areas falling under Kiphire District
11	Mon	Mon and other areas falling under Mon District

**Inspection & Co-ordination Branch  
E.S.I. Corporation, Regional Office, Bamunimaidam, Guwahati-781021**

**LIST OF AREAS WHERE SURVEY IS TO BE CONDUCTED**

<b>TRIPURA</b>		
<b>Sl. No.</b>	<b>Name of the district</b>	<b>Areas to be surveyed</b>
1	West Tripura	Other than Agartala Revenue Village, Mohanpur Revenue Circle
2	Gomati	Udaipur and other areas falling under Gomati District
3	Dhalai	Ambassa and other areas falling under Dhalai District
4	Sipahijala	Bishramganj and other areas falling under Sipahijala District
5	Khowal	Khowal and other areas falling under Khowal District
6	Unakoti	Kailashahar and other areas falling under Unakoti District
7	South Tripura	Belonia and other areas falling under South Tripura District
8	North Tripura	Dharmanagar and other areas falling under North Tripura District

**PROFORMA FOR WEEKLY SUBMISSION OF INFORMATION DISTRICT WISE**

**(THIS SUMMARY IS TO BE SUBMITTED DISTRICT WISE ALONG WITH UNIT-WISE SURVEY REPORTS)**

DISTRICT	TOWN / AREA	NAME OF FACTORY / ESTABLISHMENT	FULL POSTAL ADDRESS (WITH PIN CODE)	PHONE & E-MAIL ID	NATURE OF ACTIVITY / BUSINESS	NO OF EMPLOYEES AS ON ----/---- /----- INCLUDING REGULAR/CASUAL/CONTRACTUAL EMPLOYEES	NAME OF THE PROPRIETOR/ PARTNER/ DIRECTOR	ADDRESS AND MOBILE No, EMAIL ID	NEAREST MEDICAL FACILITY (GOVT/ PRIVATE)
1	2	3	4	5	6	7	8	9	10

**SIGNATURE OF THE PROJECT IN - CHARGE**



**Schedule – I****AREAS IN THE NORTH EASTERN STATES (EXCLUDING SIKKIM) WHERE THE ESI SCHEME IS IMPLEMENTED.**

SL	STATE	DISTRICT
1	ASSAM	BONGAIGAON
2	ASSAM	CACHAR
3	ASSAM	DHUBRI
4	ASSAM	DIBRUGARH
5	ASSAM	GOLAGHAT
6	ASSAM	JORHAT
7	ASSAM	KAMRUP (Metro)
8	ASSAM	KAMRUP (Rural)
9	ASSAM	MORIGAON
10	ASSAM	NAGAON
11	ASSAM	SONITPUR
12	ASSAM	TINSUKIA
13	MEGHALAYA	EAST KHASI HILLS
14	MEGHALAYA	RI- BHOI
15	NAGALAND	DIMAPUR
16	TRIPURA	WEST TRIPURA
17	MIZORAM	AIZAWL

**SCHEDULE – II****AREAS IN THE NORTH EASTERN STATES (EXCLUDING SIKKIM) WHERE THE ESI SCHEME IS NOT-IMPLEMENTED**

SL	STATE	DISTRICT
1	ASSAM	BARPETA
2	ASSAM	BAKSA
3	ASSAM	CHIRANG
4	ASSAM	DARRANG
5	ASSAM	DHEMAJI
6	ASSAM	DIMA HASO
7	ASSAM	GAOLPARA
8	ASSAM	HAILAKANDI
9	ASSAM	KARBI ANGLONG
10	ASSAM	KARIMGANJ
11	ASSAM	KOKRAJHAR
12	ASSAM	LAKHIMPUR
13	ASSAM	NALBARI
14	ASSAM	SIVSAGAR

15	ASSAM	UDALGURI
16	ASSAM	WEST KARBI ANGLONG
17	ASSAM	HOJAI
18	ASSAM	CHARAIDEO
19	ASSAM	SOUTH SALMARA
20	ASSAM	BISWANATH
21	MEGHALAYA	WEST JAINTIA HILLS
22	MEGHALAYA	EAST JAINTIA HILLS
23	MEGHALAYA	WEST KHASI HILLS
24	MEGHALAYA	SOUTH WEST KHASI HILLS
25	MEGHALAYA	NORTH GARO HILLS
26	MEGHALAYA	EAST GARO HILLS
27	MEGHALAYA	WEST GARO HILLS
28	MEGHALAYA	SOUTH GARO HILLS
29	MEGHALAYA	SOUTH WEST GARO HILLS
30	NAGALAND	KIPHIRE
31	NAGALAND	KOHIMA
32	NAGALAND	LONGLENG
33	NAGALAND	MOKOKCHUNG
34	NAGALAND	MON
35	NAGALAND	PEREN
36	NAGALAND	PHEK
37	NAGALAND	TUENSANG
38	NAGALAND	WOKHA
39	NAGALAND	ZUNHEBOTO
40	TRIPURA	DHALAI
41	TRIPURA	SIPAHIJ
42	TRIPURA	KHOWAI
43	TRIPURA	GOMATI
44	TRIPURA	UNAKOT
45	TRIPURA	NORTH TRIPURA
46	TRIPURA	SOUTH TRIPURA
47	MIZORAM	KOLASIB
48	MIZORAM	LAWNGTLAI
49	MIZORAM	LUNGLEI
50	MIZORAM	MAMIT
51	MIZORAM	SIAHA
52	MIZORAM	SERCHHIP
53	MIZORAM	CHAMPAI
54	ARUNACHAL PRADESH	ANJAW
55	ARUNACHAL PRADESH	CHANGLANG

56	ARUNACHAL PRADESH	EAST KAMENG
57	ARUNACHAL PRADESH	EAST SIANG
58	ARUNACHAL PRADESH	LOHIT
59	ARUNACHAL PRADESH	LONGDING
60	ARUNACHAL PRADESH	LOWER SUBANSIRI
61	ARUNACHAL PRADESH	PAPUM PARE
62	ARUNACHAL PRADESH	TAWANG
63	ARUNACHAL PRADESH	TIRAP
64	ARUNACHAL PRADESH	LOWER DIBANG VALLEY
65	ARUNACHAL PRADESH	UPPER SIANG
66	ARUNACHAL PRADESH	UPPER SUBANSIRI
67	ARUNACHAL PRADESH	WEST KAMENG
68	ARUNACHAL PRADESH	WEST SIANG
69	ARUNACHAL PRADESH	UPPER DIBANG VALLEY
70	ARUNACHAL PRADESH	KURUNG KUMEY
71	ARUNACHAL PRADESH	NA,SAI
72	ARUNACHAL PRADESH	KRA DAADI
73	MANIPUR	BISHNUPUR
74	MANIPUR	CHURACHANDPUR
75	MANIPUR	CHANDEL
76	MANIPUR	IMPHAL EAST
77	MANIPUR	SENAPATI
78	MANIPUR	TAMENGLONG
79	MANIPUR	THOUBAL
80	MANIPUR	UKHRUL
81	MANIPUR	IMPHAL WEST