



**ESI CORPORATION MODEL HOSPITAL**  
**UNDER THE MINISTRY OF LABOUR & EMPLOYMENT**  
**(GOVERNMENT OF INDIA)**  
**BELTOLA, GUWAHATI -781 022**  
**Tel: (0361) 2301082, E-mail: mh-guwahati.esic@nic.in**

No. 432-U-16/51/03/03

Date: 01.05.2015

**INSTRUCTION TO TENDERERS**

**Submission of Bids:**

Proposals should be submitted in a duly sealed envelop clearly subscribed as "Annual requirement for medical gases". The envelop should contain financial bid in one envelop and EMD in another envelop marked as 'financial bid' and 'EMD' respectively.

**EMD & Validity of Tenders:**

SL. No.	Items	Estimated Cost (in Rs)	EMD (in Rs)	Validity of Tenders	Contract Period
1	Medical Gases 1. CO <sub>2</sub> , 2. O <sub>2</sub> typeA, 3. O <sub>2</sub> typeB & 4. N <sub>2</sub> O	2.00 Lakhs (Approx.)	4000	60 Days	1 Year from the date finalization. May be extended for a further period of 1 year on satisfactory service.

EMD as above in the form of Demand Draft/ Banker's Cheque is payable in favour of 'ESI Saving Fund'. In the event of withdrawal / revocation of tender before the date specified for acceptance, EMD shall stand forfeited. The EMD will however, be refunded without interest to the tenderer within one month after the award of the work to the successful tenderer.

**Date of submission and Opening of Financial Bids:**

The last date of submission of tender is 27.05.2015 upto 2.00 PM. The financial bids will be opened in the presence of the tenderers who chooses to be present on the same day at 2.30 PM. **Separate rates should be quoted for each item (4 items). Rates quoted should be inclusive of all taxes, duties, delivery for destination, etc.**

**Security Deposit/ Performance Guarantee:**

On acceptance of the tender, the successful bidder should submit a **Security Deposit/Performance Guarantee @ 5%** of tendered value within 15 days of issue of Supply Order in the form of Demand Draft /Banker's Cheque in favour 'ESI



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**Saving Fund'. Alternatively a Bank Guarantee in favour of Medical Superintendent, ESIC Model Hospital, Beltola, Guwahati-22. may be submitted. The Security Deposit / Performance Guarantee will be returned without interest after 2 months of successful completion of contract.**

**NOTE:**

1. Conditional tender are liable to be rejected.
2. Incomplete tenders or tenders without EMD shall be treated as invalid.
3. Duly filled tender documents shall be deposited by hand delivery / dispatch by post in the office of ESIC at the following address:  
**The Medical Superintendent**  
**ESIC Model Hospital,**  
**Beltola, Guwahati-781022**
4. Delay/ late tenders for whatever be the reason will summarily be rejected.
5. Empty cylinders will be supplied to the party alongwith the demand for supply of re-filled cylinders within 3-4 hours.
6. Re-filled cylinders should be supplied to the hospital by the party at their on cost.
7. If the hospital finds that the quantity of the re-filled cylinder is below the mark of actual measurement than it should be replaced at their on cost.
8. ESIC reserve the right to reject any or all the tenders without assigning any reason thereof. No claim whatsoever of tenders shall be entertained by this office.

Medical Superintendent