

TENDER DOCUMENT

ESIC MODEL HOSPITAL

BELTOLA,GUWAHATI-22

Issued to.....

D.D/ Banker Cheque No-.....Date.....

Issuing Bank and Branch.....



NAME OF WORK

**Construction of waiting Room with internal electrification
etc in the ESIC Model Hospital, Beltola,Guwahati-22**

ISSUED BY:

Cost of Tender document Rs.500/-by DD/Banker Cheque.



**ESIC MODEL HOSPITAL
MINISTRY OF LABOUR GOVT.OF INDIA
BELTOLA, GUWAHATI-22
(ISO-9001-2008 QMS CERTIFIED)**

No. 432-W-17/13/1/SRM/TENDER/2014-Constn

Dated-11-06-2015

NOTICE INVITING TENDER

The Medical Superintendent ,ESIC Model Hospital,Beltola,Guwahati invites Sealed Tenders under two bid System(Technical & Price) from contractor/Construction Agency for Construction of waiting room with internal electrification etc.as mentioned below :-

S/No	Name of the work	Estimated Cost In Rs.	EMD	Last date & time of submission	Date & Time of opening
1.	Construction of waiting room internal electrification etc.	5,05,857.00	10,500/-	07-07-2015 till 1-00 P.M	07-07-2015 at 2-00P.M

Tender document (details of scope & services, Terms & condition etc) can be obtained from the office of the ESIC Model hospital, Beltola, Guwahati during working hours from 15.6.15 to 6.7.2015 on all working days between 10A.M to 3-00 P.M (excluding holidays) on payment of a non – refundable cost of tender fee of Rs. 500/- in the form of Demand Draft/Banker’s cheque payable in favour of **ESIC SAVING Fund**. Payable at Guwahati.The tender form is also available at **ESIC website- www.esic.nic.in**.The contractor/Construction Agency downloading, the tender form the website must submit above mentioned Demand Draft/Banker’s Cheque of Rs.500.00 in favour of **ESIC SAVING Fund**”, payable at Guwahati along with the tender.

The undersigned reserves the right to reject any or all the tenders or cancel this NIT without assigning any reason thereof. No claim whatsoever of tenders shall be entertained by this office

Medical Superintendent
ESIC Model Hospital,Beltola,Guwahati-22



INSTRUCTIONS TO THE TENDERES

1. Sealed offers under two bids system in the prescribed forms are invited from eligible tenderers for construction of waiting room with internal electrification etc in the **ESIC Model Hospital, Beltola, Guwahati-22**
2. The amount of earnest money to be deposited (EMD) shall be **Rs. 10500/** (Rupees ten thousand five hundred) only in the form of DD/Banker cheque of any nationalized bank, drawn in favour of ESIC Fund payable at Guwahati.
3. Tender form shall be completed in all respect. Incomplete tenders or tenders **without EMD** shall be treated as invalid.
4. Last date of Submission of tender is **07-07-2015 up to 1.00 PM.**
5. Date and time of opening tender for technical bid 07-07-2015 at 2.00 P.M. The financial bid of the tender will be opened whose technical bid found to be suitable. The date & time of opening financial bid will be informed accordingly.
6. Each and every page of tender documents should bear the stamp and signature of the tenderer authorized representative. The tenderer shall also enclose the latest income tax clearance certificate, VAT, Labour license, ESI, EPF as applicable.
7. No tender will be accepted without having Registration either from CPWD or APWD(B) as per limits of amount shown in the tender.
8. The rates for each and every item shall be quoted both in Figure and words. In case of any discrepancy arises in rates, the rates written in words shall prevail.
9. The envelope containing tender document shall be sealed and bear the name of work and the name and address of the tenderer.
10. The site for the work is available and can be seen on any working day during office hours by contacting Medical Superintendent , ESIC Model Hospital, Beltola, Guwahati-21.
11. The Competent Authority of ESIC, reserves the right to accept or reject any tender or all tenders without assigning any reason thereof.
12. Conditional tender is liable to be rejected.
13. The tender for the work shall remain open for acceptance for a period of (45) day from the date of opening of tender.
14. These instructions shall form a part of the contract document.
15. The EMD of unsuccessful tenderers shall be refunded within one month after the award of work to the successful tenderer without interest.
16. Rates quoted shall be firm and fixed and are inclusive of cost of manpower, material, machinery tools and plant etc., all taxes (including service tax), duties and levies, insurance etc. No escalation of whatsoever nature shall be payable.

Eligibility Criteria:

- a) The tenderers should have minimum three years experience as on 31-03-15 in works of similar nature.
- b) The tenderers should have successfully completed any one of the following work in the last 3 years:
 - (a) The tenderers should have successfully completed one similar works of value not less than 80% i.e Rs 405000.00
 - (b) Two similar works of value not less than 60% i.e Rs.304000.00 each.
 - (c) Three similar works of value not less than 40% Rs.202500.00 each.

1. Submission of Bids:

Tender should be submitted in two separate sealed envelope namely, technical bid & Financial bids: The technical bid & Financial bids after sealed and signed must be kept inside the 3rd (third)enveloped and clearly superscribe as “Tender for construction of waiting Room with internal Electrification etc in the ESIC (M.H)Beltola,Guwahati-22.

2. Evaluation of Tender:

Tender received and found valid will be evaluated by the ESIC to ascertain the best evaluated bid for the complete work/service under the specifications and documents. The tenderer should take care to submit all the information sought by the ESIC in prescribed formats in encloser I.

3. Award of Work:

- I. The selection of the agency will be at the sole discretion of the ESIC who reserves its right to accept or reject any or all the tender without assigning any reason thereof.
- II. The Contract for the tender works shall be awarded to the qualified responsive tenderer who has quoted lowest and eligible.
- III. Upon evaluation of offers the notification on award of contract will be intimated to the successful tenderer.

4. Duly filled tender document shall be submitted by hand delivery/dispatch by post to the office of the ESIC at the following addresses which must be received on or before last date and time of submission of the tender::

**The Medical Superintendent
ESIC Model Hospital
Beltola, Guwahati-22**

5. Delay/Late tenders for whatever be the reason will summarily be rejected.

ENCLOSER- I

a) Name of the firm: _____

b) Latest Registration Details including Contract License :

c) Labour Licence (R&A) Act 1970

d) PAN No

e) ESI Registration no:-

f) EPF Registration no:-

g) VAT Registration NO:-

h) Three years IT return:

Sl. No.	Year	Annual Turnover
1.	2012-213	
2.	2013-2014	
3.	2014-2015	

i) Similar Work Experience:

Sl. No.	Name of Work	Work order issued by	Year	Amount
1.				
2.				
3.				

Note: Provide documents in support of the details provided in the above format, failing which the authenticity of the information may not be accepted.

TERMS AND CONDITIONS OF CONTRACT

- (i) A written contact agreement will be executed on non judicial stamp paper of Rs. 10 or more between the successful tenderer and the ESI Corporation.
- (ii) CPWD specification shall be followed. Where not available, BIS/Engineering practice as directed by the Engineer shall be followed.
- (iii) Water and electricity as required will be provided free of cost at near by source of the work. The contractor has to make his own arrangement for use of the same including drawing temporary line etc. The responsibility for following relevant rules, regulations are of contractors and any loss in the form of cash or kind shall be entirely of the contractor.
- (iv) While executing the work the contractor shall ensure that
 - (a) The normal functioning of ESI Corporation activity is not effected as far as possible.
 - (b) That all rubbish etc is disposed of at the earliest and the place is left clean and orderly at the end of each day work.
 - (c) The contractor shall ensure safety of his workers and others at the site of work and be responsible for any consequences arising out of the execution of the work.
- (v) Security deposit to the tune of 5% of the work order amount to be deposited to the ESI Corporation in the form of Bank draft / Banker Cheque/ Bank Guarantee of any Nationalized Bank in favour of ESIC A/C No. 1. By the successful tenderer on award of work. The SD money will be released without interest after 6 months of successful completion of the work. If any defect arises during this period of 6 (six) months, the contractor has to rectify the defect as per direction of the Engineer concern. If the contractor fails to rectify the defect in time the same will be taken up by the ESI Corporation and the amount involved in the rectification will be deducted from the SD money.
- (vi) Time of completion is allowed 45(forty five) days only from the date of execution of contract agreement.
- (vii) No extension of time will be allowed without proper justification from the competent authority.

Format-II

EXPERIENCE OF CONTRATOR/CONSTRUCTION AGENCY.

(Experience of relevant and similar work of construction.)

1	Project Title & Location:	
2	Name of the Client & Address:	
3	Describe area of Participation (Specific work done/services rendered by the applicant)	
4	Period of work Done/Services rendered for the project	
5	Total Cost of work	
6	Date of start of the work and the present status	
7	Any other details	

Note:

Supporting document like certificates from the client in support of each of the above project to be furnished.