



# ESI CORPORATION MODEL HOSPITAL

UNDER THE MINISTRY OF LABOUR & EMPLOYMENT

(GOVERNMENT OF INDIA)

BELTOLA, GUWAHATI -781 022

Tel: (0361) 2301082, E-mail: mh-guwahati.esic@nic.in

Website: www.esic.nic.in

No. 432-U-16/51/03/08/IVF

Dated: 14.07.2015

Sub: **Invitation to Tender for IVF Procedure.**

(NOTE: The envelope containing the tender as well as subsequent communications should be addressed and delivered to 'The Medical Superintendent', ESIC Model Hospital, Beltola, Guwahati-781022. All communications must be addressed to the officer named above by title only and not by name.)

From:

**The Medical Superintendent,  
ESIC MODEL HOSPITAL,  
BELTOLA, GUWAHATI  
ASSAM**

To: \_\_\_\_\_  
\_\_\_\_\_

Sir/Madam,

The Medical Superintendent invites sealed tender for supply of **IVF Procedure** as per specifications and/or quantities detailed in the Schedule attached. The "Tender Documents" comprising the General Terms and Conditions of Contract (**Annexure I**) and the Special Terms and Conditions of Contract (**Annexure II**) which will govern any contract made, the Tender Application Form (**Annexure III**) and the Schedule of contract / specifications of items / proforma for quoting rates (**Annexure IV**) are enclosed herewith. If you are in a position to quote for the contract in accordance with the requirements stated in the attached schedule, please submit your quotation to this office.

Tenderers are requested that, before quoting their rates or sending tender, the tender form may please be read out thoroughly (line by line), otherwise purchaser will not be held responsible for any error / oversight of his own.

The form is a Standard Form of Tender. Certain clause /clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant case. The tender document may be obtained from the office of the Medical Superintendent in person by the bonafide applicant or his authorised representative by applying in their letter head at a cost of Rs.250/- (Rupees two hundred fifty only).

The "tender documents" can also be downloaded from the web site ([www.esicner.in](http://www.esicner.in) / [www.esic.nic.in](http://www.esic.nic.in)) and in such case the same may be signed and submitted as per the procedures mentioned hereinafter along with the fee(s) for the "tender documents" @ Rs. 250/- (Rupees two hundred fifty only)

All the payment may be made by **Demand Draft / Bankers Cheque drawn in favour of ESI Fund A/c No. 1, payable at Guwahati; Cheques will not be accepted.**

**Tenderers are requested that before quoting their rates or sending tender, the tender form may please be read out thoroughly (line by line), otherwise purchaser will not be held responsible for any error oversight of his own.**

The Tender form containing the Terms and Conditions and the Schedule should be returned in original, intact, after filling up the tender form and signing in full, on each page, whether you are quoting for any item or not,

failing which the bid is liable to be rejected. If any item in the schedule is not being tendered for, the corresponding space against the item should be defaced by some such words as 'not quoting'.

In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender Number and be fully signed by you. In such cases, reference to the additional pages must be made in the Tender Form.

Medical Superintendent, ESIC Model Hospital, Beltola, Guwahati, does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same / execute the work at the rate quoted by you. You are at liberty to tender for the whole or any part.

Acceptance by the purchaser shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.

**THE FIRM IS REQUESTED TO FOLLOW THE CHECK LIST AT THE TIME OF SUBMISSION OF TENDER DOCUMENT WITHOUT WHICH THE OFFER IS LIABLE TO BE CANCELLED.**

### CHECK LIST

1	Tender document fee by demand draft only	Submitted [Yes/No]
2	Earnest Money Deposit by Demand Draft/ Bankers cheque only	Submitted [Yes/No]
3	Original Tender document must be signed all pages	Submitted [Yes/No]
4	Valid Trade Licence	Submitted [Yes/No]
5	PAN/TAN other statutory documents	Submitted [Yes/No]
6	Quoting rate in original sheet of annexure IV	Submitted [Yes/No]
7	Statutory license for carrying out IVF procedure if applicable	Submitted [Yes/No]
8	Whether IVF centre located in Guwahati.	Submitted [Yes/No]
9	1 (one) year experience Certificate	Submitted [Yes/No]

MEDICAL SUPERINTENDENT

Enclosures :

- Annexure - I (General Tender Terms & Conditions)
- Annexure - II (Special Tender Terms & Conditions)
- Annexure - III (Tender Application/Declaration Form)
- Annexure - IV (Schedule Of Work / Proforma for quoting rates/ Specifications for IVF Procedure.

GENERAL TERMS AND CONDITIONS FOR IVF PROCEDURE.

Cost of each Tender Document	<b>Rs. 250.00 (Rupees Two hundred fifty Only)</b>
Period for supply of Blank Tender Forms and related documents at the Hospital on all Working Days (Except Saturdays, Sundays and Holidays)	<b>15.07.15 to 06.08.2015 from 10.30 am to 3.00 pm</b>
Due Date & Time of submission of completed Tender Document in the Tender Box kept in the Office of ESIC Model Hospital, Beltola.	<b>07.08.2015 upto 1.00 pm</b>
Date & Time of Opening of Tender	<b>07.08.2015 at 2.30 pm</b>
Earnest Money	<b>Rs. 32,000(Rupees thirty two thousand) only</b>
Performance security / Security Deposit Money to be deposited	<b>Rs. 80,000 (Rupees Eighty thousand) only</b>

INSTRUCTIONS1. PREPARATION OF TENDER:

- (a) The Tender form containing the Terms and Conditions (General and Special) and the Schedule should be returned in original after filling up the form and duly signing in full on each page with stamp, whether you are quoting for any item or not, failing which the bid is liable to be rejected. If any item in the schedule is not being tendered for, the corresponding space against the item should be defaced by writing '**not quoting**'.
- (b) In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender Number and be duly signed and stamped by you. In such cases, reference to the additional pages must be made in the Tender Form.
- (c) The Tenderer shall give full assistance and information as may be required in connection with the contract to the Medical Superintendent or any other officer nominated by him to inspect the premises of the tenderer at all reasonable times.

2. SIGNING OF TENDER:

- (a) The tender is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the tender are not duly & fully filled in. Particular attention may be given to the dates of delivery, places of delivery and also to the particulars referred to in the conditions of contract so as to comply with them.
- (b) Individuals signing tender or other documents connected with the contract must specify:
- Whether signing as a 'Sole Proprietor' of the firm or his Attorney?
  - Whether signing as a 'Registered Active Partner' of the firm or his Attorney?
  - Whether signing for the firm 'Per Procreation'?

In the case of companies and firms registered under the Indian Partnership Act, the capacity in which signing e.g. Secretary, Manager, and Partner etc. or their attorney and produce copy of documents, empowering him to do so, if called upon to do so.

**NOTE:** In case of unregistered firms, all the members or all Attorneys duly authorised by all of them or the Manager of the firm should sign the tender and subsequent documents.

### **3. DELIVERY OF TENDER:**

The original copy of tender (Annexure - I to annexure - IV), duly completed and signed on each page, should be submitted, enclosed in a double cover. The outer as well as the inner covers should be sealed and addressed to the Medical Superintendent. At the top of the inner and outer cover, the following words should be written in block letters. **“TENDER ENQUIRY for service of IVF PROCEDURE.**

The right to ignore / reject any tender, which fails to comply with the above instructions, is reserved. All outstation tenders should be sent by Registered Post. Only one tender should be included in one cover.

### **4. LATEST HOUR FOR RECEIPT OF THE TENDER:**

Your tender must reach this office not later than the date and time notified in the Tender Notice stated in the schedule of tender. Any tender received after that shall be rejected. In the event of the stipulated date of opening of the tender being declared a closed holiday for Govt. offices, the date of opening of the tender(s) will be the next working day.

### **5. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN:**

- (i) All tenders should remain valid for acceptance for a period of **twelve months** from the date of opening of the tender or for such period as stated in Special Terms & Conditions.
- (ii) The contract / tender, if awarded, shall be valid initially for **one year from the date of award of Contract** subject to continuous satisfactory performance and on failure on this aspect by the contractor, the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority, to a maximum of one year, on terms and conditions of the hospital, while accepting the tender.
- (iii) Quotations qualified by such vague and indefinite expressions such as ‘subject to immediate acceptance’; ‘subject to prior sale’ etc. will not be considered.

### **6. OPENING OF TENDER:**

- (i) The tender shall be opened on the date and time mentioned here in the document. All tenderers and/or their representatives, if they should desire, may be present at the opening of the tender at the date and time as specified in the schedule.
- (ii) Tender must reach this office not later than the date and time notified in the Tender Notice stated in the TENDER DOCUMENT. Any tender received after that shall be rejected. In the event of the stipulated date of opening of the tender being declared a closed holiday for Govt. offices, the date of opening of tender will be the next working day. Tender send by hand delivery, should be delivered at this office not later than the last date and time stipulated in the schedule of tender.

### **7. PRICES:**

**The rates quoted must be in lump sum item-wise in the original sheet of the annexed schedule (Annexure-IV) inclusive of all charges. Price must be clearly shown in figures and words in Indian Currency. Quoting of rates in any other sheet will not be acceptable.**

### **8. DELIVERY TERMS**

- (a) The delivery of the stores / execution of work / providing the services etc. are required within a period as specified and as the place mentioned therein.
- (b) The tenderer shall deliver the stores/ execute the work at the destination / space defined to the consignee / authority in good order (of which the Medical Superintendent, ESIC Model Hospital, Beltola shall be the sole judge) within the limits of the time as deemed reasonable and specify in such quantities/qualities as may be ordered by him from time to time.
- (c) Time for and date of delivery: The essence of contract: - The time for and the date of delivery of the stores / date of execution of work as stipulated in the schedule shall be deemed to be the essence of contract and delivery / execution must be completed not later than the date(s) specified.

The Medical Superintendent may allow additional time under special circumstances such as strikes, lockouts, fire accidents, riots etc.

### **9. INSPECTION OF STORES / WORK:**

Supplies shall be accepted/work shall be certified as completed subject to inspection by Medical Superintendent, ESIC Model Hospital, Beltola or his assigned representative. Any defect found in the materials / work done will render the supplies/work open to rejection and decision of the Medical Superintendent, ESIC Model Hospital, Beltola, shall be final and legally binding. The rejected store shall be returned to the suppliers/work may be executed through others, at their risks and costs.

## 10. OTHER TERMS

- A. **Responsibility for executing Contract:** The contractor is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.
- B. The contractor shall not sublet transfer or assign the contract to any part thereof without the written permission of the Medical Superintendent. In the event of the contractor contravening this condition, Medical Superintendent be entitled to place the contract elsewhere on the contractors account at his risk and the contractor shall be liable for any loss or damage, which the Medical Superintendent, ESIC Model Hospital, Beltola, may sustain in consequence or arising out of such replacing of the contract.
- C. **Earnest Money:** The tenderer shall have to deposit Rs.32,000/- as earnest money with their tender, failing which the tender is liable to be rejected. The earnest money is to be paid by **Demand Draft / Banker's Cheque drawn in favour of ESI Fund A/c No.1, payable at Guwahati**; Cheques/cash will not be accepted. In the event of the withdrawal / revocation of tenders before the date specified for acceptance, the earnest money shall stands forfeited. In the event of acceptance of the tender the earnest money may be adjusted towards the amount of security required to be deposited by the contractor in terms of Clause mentioned below, the earnest money will however, be returned without interest to the tenderer whose tender is not accepted.
- D. **Security Deposit:** On acceptance of the tender, within the period specified by the Medical Superintendent, the contractor shall deposit as security, **a sum equivalent to or less than 5% of the Bill value** of the contract. The hospital authority shall be entitled to forfeit the Security Deposit or any part thereof without prejudice to any other remedies provided in the contract or available under the law. The security shall be in the form of **bank draft / Bankers Cheque, Fixed Deposit or bank guarantee in any of the nationalised bank, in favour of ESI Fund A/c No. 1, payable at Guwahati.**
- a) *If the contractor fails in fulfilling above-mentioned terms and conditions, such failure will constitute a breach of the contract and the Medical Superintendent shall be entitled to make other arrangements at the risk and expense of the contractor.*
- b) *On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute 'No Demand Certificate' in the prescribed form and upon return in good condition of any specifications, samples or other property belonging to the purchaser, which may have been issued to the contractor.*
- E. **Recovery of sums due:** Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the purchaser shall be entitled to recover of such sum by appropriating, in part or whole the security/earnest money deposited by the contractor, when the balance or the total sum to be recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due to recoverable under this or any other contract with the purchaser. Should this sum not be sufficient to cover the full amount recoverable, the contractor shall pay to the purchaser on demand the remaining balance due.
- F. **Insolvency and breach of contract:** The Medical Superintendent may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say:-
- i) If the contractor being at individual or if firm, any partner in the contractor's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time being in force or shall make any convenience or assignment of his efforts or enter into any arrangements or composition with his creditors or suspend payment of if the firm be dissolved under partnership act, or
- ii) If the contractor being a company shall pass a resolution or the court shall make an order for the liquidation of the affairs or a receiver of Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitled the court or debenture holders to appoint a receiver or Manager.

- iii) If the contract commits any breach of this contract not herein specifically proved for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to but shall not be entitled to any gain on repurchased.
- G. **Arbitration:** In the event of any dispute or difference arising out of the terms and conditions laid down in this tender, the same shall be referred to Arbitrator appointed by the medical superintendent. The procedure of the Arbitration will be governed by the provisions Arbitration Act 1996 (as amended as rules framed there under).
- H. **Document:** The tenderer should have a valid **Trade license, PAN / TAN, other statutory document as applicable** and produce attested copies of such certificates along with the tender papers, **failing which the tender shall liable to be rejected.**
- I. **Right to accept / reject:** The hospital authority reserves the right to reject any or all tender without assigning any reason whatsoever. Also, the hospital authority reserves the right to award any or part or full contract to any successful agency at its discretion and this will be binding on the tendered.
- J. **Experience Certificate:** The bidder must not have less than 1 (one) year experience of similar services in an organisation in this trade and documentary evidence to be submitted in support thereof with the tender.
- K. **Assistance to contractor:** The contractor shall not be entitled to assistance either, in the procurement of raw materials required for the fulfillment of the contract or in the securing of transport facilities.
- L. The tenderer should have a permanent place of business in Guwahati and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided, while submitting the completed tender form.
- M. The persons so deployed shall not have any claim for permanent absorption in the hospital and such claim if raised shall be violation of the terms and conditions of the agreement of the hospital authority shall have the right to cancel the agreement to terminate such deployment termination.
- N. The contractor will be responsible for such conduct of the persons engaged by him in the hospital, which will be conducive for maintaining as harmonious atmosphere as expected in the hospital and will be responsible for any act & omission of such persons
- O. In the event of any violation of laws, rules, statutory provisions by the contractor, this will amount to breach of contract and in such case, the hospital will have the right for terminating the contract, forthwith, without giving any notice or assigning any reason.
- P. **Validity of Contract:** The contract, if awarded, shall **initially for one year from the date of award** subject to continuous satisfactory performance. However, on failure on this aspect by the contractor, the hospital will have the right to terminate the contract forthwith in addition to forfeiting the security amount deposited by the contractor and initiating administrative actions for black listing, etc. solely at the discretion of the hospital authority. This period of one year can be further extended to a maximum of one more year, at the sole discretion of the hospital without prejudice to any other right of the hospital.
- Q. The contractor shall be required to submit his bill in triplicate month-wise by 7<sup>th</sup> of the subsequent month for further action and payment shall be released as per the terms & conditions, less deduction at source of Income tax at prevailing rates. The bills shall have to be submitted with the certificate of completion of job issued by the Sister / In Charge / unit I/C of various wards / units.
- R. The successful agency shall have to enter into an agreement with the hospital and the cost incurred in this connection, shall be borne by the contractor.
- S. The rates once accepted by the hospital shall remain unaltered throughout the period of contract, including any extended period.
- T. The hospital authority reserves the right to award any part or full contract to any successful agency (ies) at its discretion and this will be binding on the tender.
- U. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the hospital authority reserves the right to award the contract to the next higher tenderer or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the tenderer.

- V. Medical Superintendent, ESIC Model Hospital, Beltola, does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same / execute the work at the rate quoted by you. You are at liberty to tender for the whole or any part.
- W. Acceptance by the purchaser shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.
- X. The tenderer will quote the rates in respect of jobs / services described above in various paras and shall fill **Annexure - IV** appended herewith along with the Tender Application form.
- Y. **Failure and Termination:** If the contractor fails to deliver the stores or any installments thereof within the period prescribed for such delivery in the contract or any time liquidation the contract before the expiry of such period, the Medical Superintendent may without prejudice to his right to recover damages for breach of the contract, be entitled at his option.
- a) To recovery from the contractor as agreed liquidated damages, and not by way of penalty a sum equivalent to 2% of the price of any stores which the contractor has failed to deliver within the period fixed for delivery for the schedule for each month or part of the month during which the delivery of such stores may be in arrears, where delivery thereof is accepted after expiry of the aforesaid period, or
  - b) To purchase elsewhere, without notice to the contractor, on his account and at the risk of the contractor, the stores not delivered or stores of similar description (where stores exactly complying with the particulars are not in the opinion of the Medical Superintendent, ESIC Model Hospital, Beltola, readily procurable such opinion being final). Without cancelling the delivery in respect of the consignments not yet due for delivery, or
  - c) To cancel the contract or a portion thereof, and if so decided to purchase or authorise to purchase of stores not so delivered or other of a similar description (where stores exactly complying with the particulars are not, in the opinion of the Medical Superintendent readily procurable, such opinion being final) at the risk and cost of the contractor.
- Z. **The payment will be made in shape of ECS/RTGS directly into the Bank Account of the Tenderer . Hence the Tenderer is requested to submit the mandate form duly filled in and submit along with the bills.**

**MEDICAL SUPERINTENDENT**

SPECIAL TERMS AND CONDITIONS

**Annexure – II**

**SPECIAL TERMS AND CONDITIONS**

- 1) The IVF centre shall be situated in Guwahati. The name, address, telephone no should be submitted in the tender application form in Annexure-III.
- 2) The contract with tenderer will be valid for a period of one year from the date of award of contract and may be extended for another period(s) of one year on satisfactory performance of contract with mutually agreeable terms and conditions.
- 3) The tenderer or his representative should be available / approachable over phone in all working days from 9 AM to 6 PM. Such phone number should be provided to this office.
- 4) The rate for the items mentioned therein should be quoted inclusive of all charges including collection, transport, delivery, etc. of samples and reports. No additional payment, except for taxes applicable and chargeable including VAT as per Government Rules from time to time, shall be considered, provided proper documents are submitted in support of such taxes paid or to be paid. The taxes applicable should be clearly mentioned.
- 5) No "C" or "D" form is issued by this office.
- 6) In case of failure to comply, the order shall be issued to the next higher tenderer or whoever will be available, at the discretion of the hospital authority and the difference of prices will be realised from the tenderer with whom the contract is made, from his outstanding bills or otherwise, due to such purchase/ cost of the tests performed.
- 7) Failure to comply may result in cancellation of such contract along with the forfeiture of the security money by the hospital authority and other necessary administrative action as deemed fit. The decision of the competent authority in this regard will be final and will be bound on the tenderer. This is over and above the terms and conditions mentioned above.
- 8) The IVF Centre must be a standard one , with standard equipment, Re-agents etc, and trained manpower.
- 9) Pre-receipted Bills should be sent monthly in Triplicate, and should be accompanied by a copy of each of the Requisition form. IVF Centre shall deliver Reports in Duplicate to the Hospital in person.
- 10) Three-members committee shall visit the IVF Centre at any time either before entering into a contract, or at any time during the period of contract. The centre shall be prepared to explain / demonstrate to the queries of the members.
- 11) The Hospital Authority reserves the right to accept or reject, in public interest, part or whole of tender without assigning any reason thereof.
- 12) The tenderer shall put his signature endorsing and accepting the above terms and conditions.
- 13) It shall be the duty and responsibility of the empanelled centre at all times, to obtain, maintain and sustain the valid registration, recognition and high quality and standard of its services and healthcare and to have all statutory/mandatory licenses, permits or approvals of the concerned authorities under or as per the existing laws.
- 14) The Empanelled Centre shall at all times, indemnify and keep indemnified ESIC against all actions, suits, claims and demands brought or made against it in respect of anything done or purported to be done by the Empanelled Centre in execution of or in connection with the services.
- 15) In the event of any dispute or difference arising out of the terms and conditions lead down in this tender, the same shall be referred to Arbitrator appointed by the medical superintendent. The procedure of the Arbitration will be governed by the provisions Arbitration Act 1996 (as amended as rules framed there under).
- 16) **Technically suitable single agency quoting all the items from Step I & II of Annexure IV will be selected for the operative convenience on the basis of the lowest quoted of grand total of step I + Step II.**



**17) Procedure for IVF-**

1. Selection of the cases will be done at infertility clinic (ESICMH, Beltola).
2. Selected infertility patient will be referred to infertility centre for preliminary infertility investigations, opinion and required procedures as per format described in step I and step II.
3. All infertility related investigations and procedures for IUI/IVF including follicular study should be done at infertility centre.
4. Routine investigations for infertility patients will be done at ESIC Model Hospital, Beltola.
5. Infertility treatment includes procedure as described in step I and II till pregnancy result.
6. If pregnancy result all obstetric care will be given at ESICMH, Beltola.
7. Prior approval from ESIC Model Hospital, Beltola is necessary for step I & II procedure.

Step - I:

Preliminary Workup, Investigations & Opinion (for both husband & wife)
Diagnostic / operative hysteroscopy
Diagnostic / operative laparoscopy
Procedure charges + Medicine required for the procedure

Step - II:

1. IUI (a) Husband (AIH) (b) Donor (AID)
2. (a) IVF ET (b) ICSI (c) TESA (d) PESA
3. IVF - ET + ovum donation
4. IVF- ET + Frozen embryo Transfer (FET)

Date:

Place:

(SIGNATURE OF THE TENDERER)  
(OFFICE SEAL)

**TENDER APPLICATION/DECLARATION FORM**

1		Name of the firm:-	
2	a	Full Postal Address:-	
	b	Cell Phone No.	
	c	Telephone No:-	
	d	Fax No.	
3		Date of Establishment of Firm:-	
4		If your Firm Registered under:-	
	a	The Indian Factories Act:-	
	b	Any other Act, if not, who are the owners (Please give full address):-	
5		Name and Address of your Bankers stating the name in which the Account stands:-	
6		Whether insured against fire, theft, burglary etc. If so, please state the amount and name of company with policy no:-	
7		Total number of Employees:-	
8		Are you in the list of approved contractors of any other organisations / institutions, if any give details (Append extra page if necessary):-	
9		Give details of any Government contracts executed during the last twelve months (Append extra page if necessary):-	
10		Any other information which you consider necessary to furnish:	

**UNDERTAKING**

- a) I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/ hospital in India.
- c) The earnest money of Rs. \_\_\_\_\_ to be deposited by me has been enclosed herewith vide Demand Draft no. \_\_\_\_\_, Dt. \_\_\_\_\_, drawn on Bank \_\_\_\_\_, Branch \_\_\_\_\_.
- d) I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.
- e) I/We give the rights to Medical superintendent to forfeit the earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
- f) There is no vigilance/CBI case or court case pending against the firm.

**Date:**

**Time:**

**Signature of the Tenderer:**

**Full Name:**

**Designation:**

**(Office seal of the Tenderer)**

**QUOTE YOUR RATES FOR DIFFERENT PRODUCTS**

Please quote your rates for each of the following investigations / procedures. The price should be inclusive of all applicable charges as per the various requirements in the terms and conditions in Annexure - I & II.

**Step I:**

Sl. No.	Items	Consultation fees (Per case)	Infertility Investigations (Per case)	Procedure Charges (Per case)	Medicine cost + consumable cost (Per case)	Total (a+b+c+d as applicable) (in Rs. )	Expected no. of cases per Year (approx.)	Total ( e x f) (in Rs. )
		a	b	c	d	e	f	g
1	Preliminary Workup & Opinion						132	
2	Hysteroscopy						36	
	(a) Diagnostic						30	
	(b) Operative						6	
2	Laparoscopy						24	
	(a) Diagnostic						20	
	(b) Operative						4	
<b>Step I: Grand total of (g) above</b>								

## Step II

Sl. No.	Name of procedure	Consultation fees (Per case)	Infertility Investigations (Per case)	Procedure Charges (Per case)	Medicine cost + consumable cost (Per case)	Total (a+b+c+d as applicable) (in Rs. )	Expected no. of cases per Year (approx.)	Total ( e x f) (in Rs. )
		a	b	c	d	e	f	g
1	IUI						48	
	(a) Husband (AIH)						40	
	(b) Donor (AID)						8	
2	(a) IVF ET						36	
	(b) ICSI						48	
	(c) TESA						12	
	(d) PESA						12	
3	IVF - ET + ovum donation						24	
4	IVF- ET + Frozen embryo Transfer (FET)						36	
<b>Step II : Grand total of (g) above</b>								

**Grand total of step I + Step II = Rs.**

**Note :** Technically suitable single agency quoting all the items from Step I & II of Annexure IV will be selected for the operative convenience on the basis of the lowest quoted of grand total of step I + Step II.

Date :

Place :

**Signature of the tenderer:**

**Full Name:**

**Designation:**