



Chinta Se Mukti

कर्मचारी राज्य बीमा निगम

EMPLOYEES' STATE INSURANCE CORPORATION

पंचदीप भवन, क्षेत्रीय कार्यालय, पूर्वोत्तर क्षेत्र

PANCHDEEP BHAWAN, REGIONAL OFFICE, NORTH EAST REGION

बामुनी मैदाम, गुवाहाटी 781021 BAMUNIMAIDAM, GUWAHATI – 781 021

ई मेल e-mail – rd-assam@esic.in, gc.hek@esic.in

फोन Phone - 0361-2550357 फैक्स Fax -2650522

No. 43-G.32/11/1 ISD (Genl) 2016

Date: 25/04/2017

## TENDER NOTICE

### **Invitation of e-Tender from Vendors (Reputed & Experienced firm) for Supply & Installation of new 5KVA UPS and 2 KVA UPS including batteries and Installation of batteries only in existing locations in the NE States (excluding Sikkim) in connection with IT Roll Out**

Details of works for which open tenders are invited are as follows:-

Sl no.	Description of work.	EMD to be deposited.	Completion time.
1	Supply and installation of new 5 KVA UPS including batteries in the locations as per <b>Annexure I</b> . The specification and bid for the UPS should be as per <b>Annexure-IV</b>	10000.00	15 days
2	Supply of new 2 KVA UPS including batteries in the locations as per <b>Annexure-II</b> . If the locations are not ready items should be delivered at nearest location. The specification and bid for the UPS should be as per <b>Annexure-IV</b>		
3	Supply and Installation of batteries in the locations as per <b>Annexure-III</b> . The specification and bid for the UPS should be as per <b>Annexure-IV</b>		

1. The tender document can be downloaded from [www.esic.nic.in](http://www.esic.nic.in), [www.esicner.in](http://www.esicner.in) & Central Public Procurement Portal: [eprocure.gov.in](http://eprocure.gov.in) and <https://esic.eproc.in> from 25/04/2017 to 09/05/2017 Up to 13.00 Hrs
2. The interested bidders shall submit the tender online at <https://esic.eproc.in> in single bid system in the prescribed pro-forma. Tenders are to be submitted online only through e-procurement portal. All the supported documents shall also be required to be submitted physically along with Earnest Money Deposit (EM D).
3. The documents shall be submitted by eligible bidders in the document downloaded from the aforementioned website along with Earnest Money Deposit of RS.10,000/- (Rupees Ten Thousand Only) in the form of a Demand Draft I Pay Order in favor of "E.S.1. Fund Account No.1" Payable at Guwahati, in a separate envelope marked **Tender for Supply & Installation of new 5KVA UPS and 2 KVA UPS including batteries and Installation of batteries.**
4. Bidders are requested to submit all inclusive rates (including all taxes). The bidder should provide all the accessories like Rack for mounting the batteries, cables for all electrical connections etc. to complete the installation to bring the UPS functional in the site.

5. For all practical purposes, the e-tender shall be considered for evaluation, however in case of any dispute, the physical documents would be scrutinized.
6. In addition to e-Tender which has to be filed on line the bidders shall be required to submit hard copies of Tender documents duly completed and supported by requisite documents and the forms, as mentioned in the tender document which should be submitted with covering letter in a sealed envelope duly super scribed with the words **"Tender for Supply & Installation of new 5KVA UPS and 2 KVA UPS including batteries and Installation of batteries"** latest by 1300 hours on or before 09/05/2017. Which will be opened in the, Regional Office, Guwahati at 3.30 P.M on the same day
7. Last Date of submission of Tender: 09/05/2017 Up to 13.00 Hrs through e-procurement portal.
8. Date & time of opening of tender: 09/05/2017 at 15.30 Hrs
9. **Pre bid enquiry** : The interested Firms/Agencies/Companies, before quoting their rates may visit Regional Office, NE Region, Bamunimaidan, Guwahati - 781021 for pre bid enquiry from 25/04/2017 to 08/05/2017 (from 2.30PM to 5.00PM) on any working day, if all the terms and conditions as mentioned in the Tender Notice are acceptable.
10. **Legal Terms:** In case of any disagreements so as to the interpretation of any clause or otherwise, relating to the contract, that may arise during or after the execution of the contract, and. Also in the event of any dispute the matter shall be referred to the person(s) to be appointed or nominated by Regional Director whose decision regarding interpretation shall be final. The proceedings of the arbitration shall be carried out only in Guwahati. Jurisdiction of legal disputes, if any, arising during the currency of contract will be settled in Courts of Guwahati.
11. **Performance Security** – Performance Security is to be obtained from the successful bidder which should be for an amount of 10 (ten) percent of the value of the contract. The Performance Security will be worked out on the actual requirement at the time of selection of the bidder. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations which is one year. EMD to be refunded to the unsuccessful bidder after issue of work order and successful bidder on receipt of Performance Security. Work order will be issued to the successful bidder on receipt of performance security by way of Demand Draft / Bank Guarantee.
12. The total work should be carried out under the guidance /supervision of the ESIC (ITC & Construction Branch) and as per I.E rule.
13. The quoted amount shall have to be written both in figure & in words duly signed by the agency.

In case of failure to perform as per terms & condition and within specified time schedule mentioned in the tender paper the ESIC would have the right to invoke penalty as per standard norms of contract i.e. **@ 1.25 % of the total work value for every week of delay or part there of as L.D subject to a maximum of 5 % of the cost of work.**

The Corporation reserves the right to change the scope of work and reject any or all tenders without assigning any reason thereof. The Corporation is also not bound to accept the lowest tender.

Regional Director

## Important Instructions for Vendors

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E- Tenders.

Bidder should get registered at <https://esictenders.eproc.in>.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favor of M/s. C1 India Pvt. Ltd. payable at New Delhi for participating in the Tender.

Along with the Demand Draft, Bidder needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, Payment towards ESIC Bid Processing Fees (Mention the Tender ID and Tender Title).

The payment should reach at the below mentioned address, one day before the due date and time of Bid Submission:

Kind Attn: Mr. Mohit Chauhan  
C1 India Pvt. Ltd.  
301, Gulf Petro Chem Building, 1st Floor,  
Udyog Vihar, Phase – 2,  
Gurgaon, Haryana - 122015

**Note: Payment will be approved only after physical receipt of Demand Draft.**

### Helpdesk Numbers

**Employees' State Insurance Corporation  
E-Procurement Portal**

HELPDESK NUMBERS ARE OPEN BETWEEN 0930 HRS to 1800 HRS IST  
MONDAY TO FRIDAY (Exclusions: HOLIDAYS)

Please email your issues at [esichelpdesk@c1india.com](mailto:esichelpdesk@c1india.com).  
before you call helpdesk.

This will help us serving you better.

Contact Nos. and email IDs of helpdesk officers:

Name	Email	Phone Numbers
1. Mr. Elavarasan Raghunathan	<a href="mailto:elavarasan.raghunathan@c1india.com">elavarasan.raghunathan@c1india.com</a>	+91-022-66865600/10/11/ +91-8655995550
2. Ms. Anjali Thombare	<a href="mailto:anjali.thombare@c1india.com">anjali.thombare@c1india.com</a>	+91-022-66865600/10/11
3. Mr. Ashish Kumar	<a href="mailto:ashish.kumar@c1india.com">ashish.kumar@c1india.com</a>	+91-0124-4302035/ +91-9971556555
4. Mr. Vijay Kalra	<a href="mailto:vijay.kalra@c1india.com">vijay.kalra@c1india.com</a>	+91-0124-4302034/ +91-9711770455
5. Mr. Saurav Gautam	<a href="mailto:saurav.gautam@c1india.com">saurav.gautam@c1india.com</a>	+91-124-4302037/ +91-9911874555
6. Mr. Partha Ghosh	<a href="mailto:partha.ghosh@c1india.com">partha.ghosh@c1india.com</a>	+91-8811093299
7. Mr. Mohit Chauhan	<a href="mailto:mohit.chauhan@c1india.com">mohit.chauhan@c1india.com</a>	+91-124-4302033

(Payment related queries only)

### FOR ESCALATIONS CONTACT

Name	Email
1. Mr. Ashish Goel	<a href="mailto:ashish.goel@c1india.com">ashish.goel@c1india.com</a>
2. Mr. Nimesh Bhardwaj	<a href="mailto:nimesh.bhardwaj@c1india.com">nimesh.bhardwaj@c1india.com</a>
3. Mr. Achal Garg	<a href="mailto:achal.garg@c1india.com">achal.garg@c1india.com</a>

## Annexure – I

**[A] List of locations for supply and installation of new 5 KVA UPS including batteries.**

<b>SL</b>	<b>Name of Location</b>	<b>Address</b>
1	Chandrapur Branch	ESI Corporation, Narengi, Patharquerry, VIP Road, Ghy – 781026
2	Aizwal Branch	House No. C- 40 I.T.I Veng, Aizawl, Pin- 796005
3	Silchar Branch	ESI Corporation, Deshbandhu Road Silchar – 788005

## Annexure – II

### [B] Supply of new 2 KVA UPS including batteries.

Sl No.	Name of Location	Nearest ESIC location
1	<b>Barpeta Branch Office &amp; Dy Director Office</b> Barpeta Town, Barpeta, Assam	<b>Amingaon Branch Office</b> , ESI Corporation 2nd Floor Prabha Bhavan Adabari Tinali, Ghy - 781012
2	<b>Nalbari Branch Office</b> Nalbari Town, Nalbari, Assam	<b>Amingaon Branch Office</b> , ESI Corporation 2nd Floor Prabha Bhavan Adabari Tinali, Ghy - 781012
3	<b>Goalpara Branch Office</b> Goalpara Town, Goalpara, Assam	<b>Bongaigaon Branch Office</b> , ESI Corporation, Chapaguri Road Near R N Motors, Bongaigaon - 783380
4	<b>Chirang Branch Office</b> Chirang Town, Chirang, Assam	<b>Bongaigaon Branch Office</b> , ESI Corporation, Chapaguri Road Near R N Motors, Bongaigaon - 783380
5	<b>Chaygaon Branch Office</b> Chaygaon Town, Kamrup, Assam	<b>Amingaon Branch Office</b> , ESI Corporation 2nd Floor Prabha Bhavan Adabari Tinali, Ghy - 781012
6	<b>Morigaon Branch Office</b> Morigaon Town, Morigaon, Assam	<b>Nagaon Branch Office</b> , ESI Corporation, PWD Colony, Khutikutia, Nagoan – 782002
7	<b>Majuli Branch Office</b> Majuli Town, Majuli, Assam	<b>Jorhat Branch Office</b> , ESI Corporation, House No. 392, Ward No. 10, Phukan Ali, Tarajan, Jorhat - 785001
8	<b>Dibrugarh Branch Office</b> Dibrugarh Town, Dibrugarh, Assam	<b>Tinsukia Branch Office</b> , ESI Corporation, Udyognagar, SukhanPukhuri, Tinsukia - 786125
9	<b>Mangaldoi Branch Office</b> Mangaldoi Town, Darrang, Assam	<b>Tezpur Branch Office</b> , ESI Corporation, Bishnu Rabha Path, Kamar Chuburi, N T Road, Tezpur - 784001
10	<b>Biswanath Charali Branch Office</b> Biswanath Town, Biswanath Charali, Assam	<b>Tezpur Branch Office</b> , ESI Corporation, Bishnu Rabha Path, Kamar Chuburi, N T Road, Tezpur - 784001
11	<b>Imphal Branch Office &amp; Dy Director Office</b> Imphal Town, Imphal, Assam	<b>Dimapur Branch Office</b> , ESI Corporation, Mero's Building 2 <sup>nd</sup> Floor, 4 <sup>th</sup> Mile, Diphupar, Dimapur, Nagaland PIN – 797112

### Annexure – III

#### [B] List of locations for supply and installation of batteries for 3 KVA UPS

SL	Name of Location	Address
1	Bongaigaon Branch	ESI Corporation, Chapaguri Road Near R N Motors, Bongaigaon - 783380
2	Tinsukia Branch	Branch Office, Tinsukia, ESIC, Udyognagar, Sukhan Pukhuri, Tinsukia - 786125
3	Agartala Branch	Shyamali Bazar, Kunjavan, Agartala, Tripura (West) PIN – 799006
4	Nagaon Branch	ESI Corporation, PWD Colony, Khutikutia, Nagoan – 782002
5	Bongaigaon Dispensary	P.O. Dhaligaon, Dist. Bongaigaon-783380
6	Dhubri Dispensary	Dhubri Bidyapara, P.O. Dhubri, Dhubri-783301
7	Dibrugarh Dispensary	P.O. C.R.Building, Milannagar F.Lane, Dibrugarh-786125
8	Tinsukia Dispensary	Bordoloi Nagar, Tinsukia-786125
9	Addl Tinsukia Disp	P.O. Sukanpukhuri, Parbotiya, Dist. Tinsukia
10	Makum Dispensary	P.O-Makum, Dist. Tinsukia
11	Noonmati Dispensary	Government Press Road, Madhuban Hill side, P.O-Bamunimaidam, Guwahati-781020
12	Guwahati Refinery Dispensary	Narengi, Forest Gate Guwahati-26
13	Jorhat Dispensary	Neheru Park, Near Janam Bhumi Press, R. K. Path, Jorhat, Assam PIN- 785001
14	Narengi Dispensary	P.O-Narengi, Guwahati-781026
15	Uzanbazar Dispensary	Senapati Road, Silpukhuri, Guwahati-781003
16	Byrnihat Dispensary	Raja Bagan, EPIP, Byrnihat-793101, Meghalaya
17	Jagiroad Dispensary	Nijorapar, Opp. Lions Club, Jagiroad, Dist. Morigaon
18	Nagaon Dispensary	P.O. Haiborgaon, Lakhinagar, Dist.-Nagaon-782002
19	Lokhra Dispensary	Near Boragaon L.P. School, P.O. Gorchuk, Guwahati-781033
20	Khanapara Dispensary	8th Mile, Guwahati-781022

## Annexure – IV

### [C] Specification of UPS and batteries.

Sl no.	Item	Specifications	TOTAL QUANTITY	RATE PER ITEM	TOTAL RATE(4x5)	Remarks
<b>For NEW UPS</b>						
1	5 KVA UPS including Battery	Backup time: Minimum 30 minute Warranty: for UPS minimum 3 years and Batteries minimum 01 year.	3			Batteries as per requirement / compatible with the UPS
2	2 KVA UPS including Battery	Backup time: Minimum 30 minute Warranty: for UPS minimum 3 years and Batteries minimum 01 year.	13			Batteries as per requirement / compatible with the UPS
<b>For Existing UPS</b>						
3	Battery	12V, 18 AH (For supporting Emerson GXT3000MT (LB) / NUMERIC DIGITAL HP MAX 3000). Warranty Minimum 01 year.	160			8 batteries per location and 20 locations as per Annexure III.